

NEVADA COUNTY GEM & MINERAL SOCIETY

STANDING RULES

(Page 98 Roberts Rules of Order)

Approved, Oct 1973

Revised:

- Nov. 1973 - Sec. 1. A. Reimbursement: A fund of \$75.00 is set up for Field Trip Chairman, which may be increased by presentation of expense bills to the Executive Committee.
B. A fund of \$150.00 is set up for the appointed Federation Director, which may be increased as above.
C. A fund of \$110.00 is set up for the Program Chairman, which may be increased as above.
- Apr. 1978 - Sec. 2. Place in the November and December Bulletin that dues are due and payable in advance of January 1 of each year. No further notice to be given. Members delinquent after March 1 shall be dropped from the membership roll.
- Nov. 1973 - Sec. 3. Cancelled April 1985.
- Apr. 1978 - Sec. 4. The elected Treasurer shall be the Insurance Chairman and responsible for payment.
- Nov. 1973 - Sec. 5. All material for publication in the Bulletin must be in the hands of the Editor within five days after regular monthly meeting.
- Apr. 2006 - Sec. 6. The Show Chairman shall be reimbursed for long distance calls, gas mileage at 35¢ a mile, and other expenses in connection with the show, upon presentation of bills or receipts to the Executive Committee. These payments will come from show funds.
- Apr. 2006 - Sec. 7. The Society's audiovisual equipment shall not be loaned or rented to anyone.
- Sep. 1975 - Sec. 8. Any expenditure in the excess of \$300.00 except for "Earth's Treasures" Show, must be approved by a majority vote of any regular meeting of the Society.
- Sep. 1975 - Sec. 9. Rent, Federation dues, insurance and P.O. Box rent may be paid by the Treasurer without a vote.
- Jan. 1979 - Sec. 10. Any member wishing to check property from the storehouse must get permission from the President, or Property Officer. Any damaged material shall be repaired or replaced. Cases are to be returned immediately after use in the same condition as when checked out. Property borrowed for the use by another organization requires Executive Committee approval.
- Jan. 1979 - Sec. 11. Only active members may check out books from the club library. Books are to be returned by the next meeting. Any book lost or destroyed shall be replaced by borrower.

STANDING RULES CONT'D

- Oct. 2006 - Sec. 12. The club will send cards to members that are ill or in the hospital. Upon the death of a member, a donation of \$25.00 will be made to the California Federation of Mineralogical Societies Endowment Fund, commemorating the deceased member.
- Jan. 1979 - Sec. 13. Any Standing Rule may be changed by a majority vote of the members present at any regular meeting.
- Oct. 1979 - Sec. 14. Cancelled January 2003.
- Jun. 1982 - Sec. 15. It is the prerogative of the Show Chairman to appoint an honorary show person as a reward for performance. It is the privilege of the Executive Board to designate life members.
- Apr. 1985 - Sec. 16. The Show Chairman of the annual show must present a departmental budget to the Executive Board to be approved before expending funds.
- Apr. 1985 - Sec. 17. The Show Chairman will be responsible for fair exhibits and related activities.
- Apr. 1985 - Sec. 18. No individuals other than contracted dealers will be allowed to sell anywhere within the building other than through the Club sales table.
- Apr. 1985 - Sec. 19. There shall be no advertising in or on exhibit cases.
- Apr. 2006 - Sec. 20. All materials submitted to the Club sales table to be sold, shall be limited to natural handcrafted material relating to the hobby. No plastic or mass-produced commercial wares will be allowed.
- Apr. 2006 - Sec. 21. The Executive Board may adjust annual membership dues to defray increased costs of CFMS dues, insurance, and newsletter printing and postage. Dues for this organization are \$15.00 per year for individual membership and \$20.00 per year for a family membership.
- Apr. 2018 - Sec. 22. Changes to Sec. 21. Dues for individuals will be \$25.00 per year and family memberships will be \$30.00 per year. Dues will be reduced \$5.00 for both member options by electing to receive the newsletter via email.
- Nov. 2024 – Sec.23. There will be two Show Co-Chairs and the term for Show Co-Chair is two years. The terms for the Co-Chairs will overlap by a year. During the first term year, a Co-Chair is learning the responsibilities of putting on the show. During the Second term year, a Co-Chair is learning the responsibility of managing the show.
The following show committee leads comprise the show staff:
- Vendor Coordinator
 - Display Coordinator
 - Silent Auction Coordinator
 - Demonstrator Coordinator
 - Show Treasurer

- Kid's Corner Coordinator
- Admissions Coordinator
- Publicity Coordinator
- Membership Coordinator
- Food Concession Coordinator
- Show Security Coordinator
- Show Setup Coordinator
- Show Teardown Coordinator

Each is responsible for staffing their committee, preparing resources for and implementing their part of the show.

The club needs to fill the Co-Chair and staff positions as defined above by the regular May meeting.

Without staffing, the board will need to decide whether the show should be canceled. In any case, the contract with the fairgrounds cannot be signed until staffing is completed.

The Co-Chairs and staff will meet regularly June to October to plan and monitor preparations for the show. The Co-Chairs will report the status of show preparations to the board, identifying any issues that could impact the show's success.