

NEVADA COUNTY GEM & MINERAL SOCIETY

Constitution and By-Laws

ARTICLE I – NAME

- Section 1. The name of the organization shall be the Nevada County Gem and Mineral Society Incorporated.
- Section 2. The State of California Corporate number of this society is #509948.
- Section 3. The Federal Employer Identification number is #94-6140395.

ARTICLE II – OBJECTIVE

The objective of this society shall be:

- (1) to promote the study of mineralogy, geology, and fossils.
- (2) to encourage the collection of minerals and gems.
- (3) to foster the study and practice of the lapidary arts.
- (4) to provide field trips to mineral localities.
- (5) to promote good fellowship, education, and recreation.

ARTICLE III – POLICIES

- Section 1. This organization is non-profit.
- Section 2. This organization should co-operate with other organizations and agencies active in the hobby and educational field.

ARTICLE IV – MEMBERSHIP

- Section 1. Any person over the age of 18, interested in the objects of this organization, and who is will to uphold its policies, may become a member upon application, acceptance by the Executive Committee, and payment of dues. Persons under 18, living at home may be included in a family membership.
- Section 2. Expulsion. Should the conduct or attitude of any member, at any time, be such as to be detrimental to the welfare of the group, such member may be expelled by a unanimous vote of the entire Executive Committee. Before such action may be taken a written notice shall be given, by the Secretary, to the member for him or her to appear before the Executive Committee at a time and place to be designated and to show cause why such action should not be taken. Failure to appear without due cause will result in automatic expulsion.

ARTICLE V – DUES

- Section 1. Dues of this organization shall be \$10.00 per year for an individual member.
- Section 2. Family membership shall be \$15.00 per year.
- Section 3. Dues are for the calendar year, January 1st through December 31st. Members joining after July 1st will pay one-half of the above dues.
- Section 4. To remain in good standing a member must pay his or her dues before March 1st of each year.
- Section 5. Members who have not paid by March 1st will be automatically dropped from membership. They may be reinstated by the Executive Committee after payment of the annual dues.
- Section 6. Special assessments shall be levied only in cases of pressing need, and then only by a three-fourths vote of the member present at any regular meeting of the Society, provided the entire membership has been made acquainted with the need in a written statement from the Secretary, mailed at least one week before such action is contemplated.

ARTICLE VI – OFFICERS AND THEIR ELECTION

- Section 1. The elected officers of this Society shall be the President, Vice-President, Secretary, Treasurer, and three Directors. These officers shall constitute the Executive Committee.
- Section 2. Officers shall be elected at the annual meeting in November, be installed in the December and assume their duties in January of each year. Officers shall be elected for the term of one year. Officers and Directors may be elected to succeed themselves, but no Officer or Director may occupy more than one office.
- Section 3. In the event of death, resignation or removal of an elected Officer or Director the Executive Committee shall fill the vacancies for the unexpired term by appointment, except that the elected Vice President shall fill the next higher vacancy.
- Section 4. Election:
- (a) A nominating committee, consisting of three active members of the Society, shall be appointed by the President on or before the regular September meeting and shall present a slate of one or more of the nominations for the Officers and Directors at the October meeting.
 - (b) Nominations may be made from the floor at the November meeting.
 - (c) No person may be nominated for an office without his or her consent.
 - (d) Election shall be by majority vote at the annual meeting in November, and results shall be printed in the Bulletin.

ARTICLE VII – DUTIES OF OFFICERS

- Section 1. The President shall preside at all meetings of the organization and of the Executive Committee, shall be a member ex-officio of all committees, except the Nominating Committee, and with the ratification of the Nominating Committee, shall appoint the Chairmen of Standing Committees. Shall preserve order. Shall appoint an auditing committee of two at the November meeting.
- Section 2. The Vice President shall act as an aid to the President and in the absence of the President shall perform the duties of the President. The Vice President shall be the program chairman.
- Section 3. The Secretary shall keep an accurate record of the proceedings of all meetings of the organization and the Executive Committee, shall be prepared to refer to minutes of previous meetings. Minutes may be published in the Society Bulletin. The minutes then need not be read at the meeting. The Secretary shall take care of all correspondence and any other duties the Society desires. The secretary shall keep a summary of all existing Standing Rules.
- Section 4. The Treasurer shall receive all monies and deposit same in the Society's bank account. All disbursements shall be by check, when authorized by the Executive Committee and must be signed by two of the following officers: Treasurer, Secretary, or President. The Treasurer shall make monthly and annual reports.

ARTICLE VIII – EXECUTIVE COMMITTEE

- Section 1. The Executive Committee shall consist of the elected officers.
- Section 2. The Executive Committee is subject to the orders of the Society and none of its acts shall conflict with the action taken by the Society.
- Section 3. The Executive Committee shall conduct the business of the Society and shall have general management and control of all property belonging to the Society and shall possess such other powers and perform such other duties as the Society shall prescribe under the Standing Rules.

- Section 4. The Executive Committee shall meet monthly. Special meetings may be called by the President, and must be called upon the written or verbal request of five members of the Society.
- Section 5. Four members shall constitute a quorum.
- Section 6. Absence of an officer from three consecutive business meetings, without valid reason, shall constitute just cause for removal from office and appointment of a successor to fill the unexpired term.
- Section 7. Such decisions of the Executive Committee governing functions of the Society, not in conflict with the By-Laws and supplementary to them, shall be designated as Standing Rules and bear numbers and dates for easy reference. They may be established, revised, or revoked by a majority vote at any regular meeting of the Society.

ARTICLE IX – MEETINGS

- Section 1. Regular meetings of this Society shall be held monthly. Special meetings may be called by the Executive Committee.
- Section 2. The regular meeting in November shall be the annual meeting at which time officers shall be elected.
- Section 3. A quorum of one-third of the current membership shall be present at any meeting to conduct Society business.

ARTICLE X – STANDING COMMITTEES

- Section 1. There shall be such Standing Committees created by the President as may be required to carry on the work of the Society.
- Section 2. The Chairman of Standing Committees shall be appointed by the President, subject to the approval of the Executive Committee.
- Section 3. The term of office of these chairmen shall be for the current year, or until their successors are appointed.
- Section 4. Annual reports may be made by the chairmen and filed with the Secretary.

ARTICLE XI – AMENDMENTS

These By-Laws may be amended by a two-thirds vote at any regular meeting, providing written notice has been given in the Bulletin, or by special mailing and post marked at least five days prior to the regular meeting.

ARTICLE XII – RULES OF ORDER

In all cases, except as herein provided for in these By-Laws, Robert's Rules of Order shall be the authority for the parliamentary proceedings of this body

ARTICLE XIII – RESERVED

ARTICLE XIV – CANCELLATION CLAUSE

On the adoption of these By-Laws, all previously existing By-Laws and amendments hitherto, of this Society, are automatically cancelled.

Amended by the Executive Committee
June 1, 1994

Approved by the Society
June 1, 1994